



Kootenay South Youth Soccer
Association
Board Meeting
Agenda/Minutes

October 2025 BOARD MEETING

October 1, 2025 @ 6:00pm

[Zoom Link](#)

In person: Brian's House

Rules of Engagement

1. Be prompt and regular in attendance
2. Enter into the discussion enthusiastically
3. Give freely of your experience
4. Allow and encourage others to contribute
5. Ask questions when you don't understand
6. Appreciate the others point of view
7. Provide constructive feedback and receive it willingly
8. Keep confidences and assume others will
9. Confine your discussion to the topic
10. Have Fun

Zoom Rules of Engagement

1. One person speaks at a time
2. Raise your virtual hand when you want to speak and the registrar will note the order of discussion
3. Videos on are encouraged
4. Sound muted, unless it is your turn to speak



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AGENDA

1. CALL TO ORDER

In attendance: Rita, Jen, Kim, Angela, April, Clemente, Brian

Online: Ian

Regrets:

Meeting Focus: 2026 Budget

2. APPROVAL OF AGENDA

Motion to approve agenda by April, Second by Angela. None opposed.

3. APPROVAL OF PREVIOUS MINUTES

Motion to approve [previous minutes](#) by April, Second by Clemente. None opposed.

4. REPORTS/UPDATES

a. President/Vice President

i. [Annual Board Meeting Proposal](#)

ii. [Annual Program Plan Proposal](#)

1. [2026 at a glance](#)

2. [2026 Program Guide](#)

3. [2026 Field Schedules draft](#)

iii. Annual plan to do:

1. Rita, Clemente, Jen, Angela and Melissa to confirm details and decide on fees based on what is currently budgeted by Oct 17, 2025.

iv. Rita to connect with Heather to assign Development Committee with sorting out uniform/kit plan for all seasons

v. Letter to KRYSA in regards to Grassroots Guidelines - Melissa and Jen to collaborate on letter - cc Dave Mohr

vi. AGM Plan - November 5 @ 6:00 pm at McIntyre Room - Trail Memorial Centre (AGM) - Follow agenda according to bylaws - snacks supplied by Rustic Crust?

b. Treasurer

i. [2026 Draft Budget](#) Discussion

1. Budget considerations:

a. Annual program plan proposal above

b. Paid positions



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- i. Motion to choose option 1 in the proposal - \$25000 budget with the proposed duties, not inclusive of bookkeeping. Motioned by Kim. Seconded by Clemente. None opposed.*
- ii. Ian will look for some options for book keeping. Notice to the reader and the book keeper done by the same firm. Action: Ian will look into options to bring back to the board
- iii. Paying coaches - Reynold is coaching - Reynold is subcontracting the coaches we would pay his subs directly. Input the specific wording into his contract. Action - Draft contract and connect with Reynold about how the board plans to structure the payments of his coaches.

2. Thoughts regarding how to improve on this process:

- a. Prior to AGM - group to meet to confirm the annual program plan and develop revenue from it
- b. Ian to share updated budget file to work from
- c. Add to the annual board meeting themed plan to focus on the budget
 - i. three times per year to give a snapshot
 - ii. once per year to approve budget at AGM
- d. Board to add expenses and revenues to template budget tracking form to help with reporting?

c. Registrar

d. Mini Director

e. Youth Director

f. Development Director

g. Equipment Director

h. Head Coach

i. Head Referee

OLD BUSINESS

5. TABLED ITEMS



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6. NEW BUSINESS

7. NEXT MEETING

Program Plan Meeting: September 9, 2025 - Flying Steamshovel - 6:00 pm

Upcoming Meetings:

November 5 at 6:00 pm at McIntyre Room - Trail Memorial Centre (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at



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Kootenay South Youth Soccer is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>

Meeting ID: 871 6472 2962

Passcode: 966644

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