



Call for Proposals: Pre-Feasibility Study for an All-Season Multi-Sport Facility

Issued by: Kootenay South Youth Soccer Association (KSYSA)

Closing Date: October 15, 2025

Submissions and Questions to: Rita MacLeod at ksysaequipment@gmail.com

Budget: Up to \$15,000 (all-inclusive)

Timeline: Anticipated contract award: November 1, 2025. Final report due within 4 months.

About the Project

KSYSA is exploring the development of an all-season multi-sport facility to expand access for our members and the community. We are seeking a consultant to complete a **pre-feasibility study** to guide next steps.

Scope of Work

- Assessment of **community demand and interest**
- Scan of **similar multi-use facilities** and lessons learned
- Review of **funding opportunities**
- Assess interest of **key partners such as local government**, sport organizations and post-secondary.
- Develop high-level **options and recommendations** for KSYSA

Deliverables: Draft findings, final written report, regular updates to the All-Season Multi-Sport Working Group, and presentation to the KSYSA Board. Upon contract award there will be a kick-off meeting to review the work plan and define key project dates.

Proposal Requirements

- Relevant experience (especially with recreation/sport feasibility studies)
- Brief work plan and timeline
- Budget breakdown (confirming under \$15,000)
- Examples of similar projects and 2 references

Evaluation: Proposals will be evaluated on workplan, experience and budget reasonableness.