



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

August 2025 BOARD MEETING

August 27, 2025 @ 6:00pm

[Zoom Link](#)

In person: Chances Castlegar

Rules of Engagement

1. Be prompt and regular in attendance
2. Enter into the discussion enthusiastically
3. Give freely of your experience
4. Allow and encourage others to contribute
5. Ask questions when you don't understand
6. Appreciate the others point of view
7. Provide constructive feedback and receive it willingly
8. Keep confidences and assume others will
9. Confine your discussion to the topic
10. Have Fun

Zoom Rules of Engagement

1. One person speaks at a time
2. Raise your virtual hand when you want to speak and the registrar will note the order of discussion
3. Videos on are encouraged
4. Sound muted, unless it is your turn to speak



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

AGENDA

1. **CALL TO ORDER at 6:00 pm**

In attendance: Jen, Rita, Clemente, Angela

Online:

Regrets:

2. **APPROVAL OF AGENDA**

Motion to approve agenda by Angela, Second by Clemente. None opposed.

3. **APPROVAL OF PREVIOUS MINUTES**

Motion to approve previous minutes by Clemente, Second by Rita. None opposed.

4. **REPORTS/UPDATES**

a. **President/Vice President**

i. [Document Reference List](#)

1. List being developed to include all administrative documents - FYI

ii. [2025 Volunteer Feedback](#) - highlights

1. Mostly positive
2. Suggestions:
 - a. More support for coaches needed
 - b. Incentives for coaching needed
 - i. Pay for coaching as appropriate for special events
 - c. U10 prefer 30/30

iii. James Brotherhood - Pacific Sport Columbia Basin

1. Reached out to Pres and Vice Pres to connect regarding a rubric he is creating to support local organisations - used KSYSA as a guinea pig - will send a report with recommendations
2. Board Meeting recommendations:
 - a. [Themed meetings](#) to help with meeting efficiency
 - b. **Melissa and Jen** to work on this
3. Gaming recommendations:
 - a. Work on financials to ensure we can apply for grants to support our annual programming
 - b. **Jen** to follow up on the motion below.



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

iv. *Motion to earmark funds with the intent to use for major infrastructure, to be in alignment with grant requirements and to align with our strategic plan by Jen. Seconded by Rita. None opposed.*

v. AGM Plan - Positions Open -

1. President
2. Vice President
3. Treasurer
4. Youth Director
5. Possibility of movement within the board
6. Review board structure with Frank in September?
7. **All current board members** to reach out to committee members to recruit
 - a. Mini
 - b. Development
8. **Melissa** to plan to advertise and connect people with current board members
 - a. Facebook
 - b. Newsletter
9. **All current board members** to start talking to others and invite them: goal to talk to 2 people each

vi. Strategic Planning Meeting Prep - FYI - Think about these questions prior to the strategic plan meeting

1. Committee Decision vs Board Decision - is this clear? How can we make it more clear
2. How useful has the plan been?
3. How have you measured your success?
4. What has been complete or is in the middle of completion?
5. What still needs to be done, and by when?
6. How should the strat plan be revised at this time?
7. And most importantly, how has this impacted your kids and families?

b. Treasurer

i. [2026 Draft Budget](#) Discussion

1. Questions regarding how to improve on this process:
 - a. Add to the annual board meeting themed plan to focus on the budget?
 - b. Create a working group?
 - c. How do we want to do budget planning in the future?
 - d. How do we want to do budget tracking in the future?

c. Registrar

i. EOTS Tournament Update



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

1. [Teams](#)
2. [Tournament Info](#)

d. Mini Director

- i. [2025 Mini Feedback](#) - Not present

e. Youth Director

- i. [2025 Youth Feedback](#) - No updates

f. Development Director

- i. Fall Sessions Update
 1. 38 registered in Saturdays
 2. 2 in Goalkeeper
 3. 5 in Sunday sessions
- ii. Coaches Dinner
 1. Working within dev committee to organise dinner
- iii. GK Clinic remuneration
 1. This season, the club organized 7 sessions for GK of all ages in two groups (U10/U12 and U13+) for a total of 14 sessions. The coach that was offered the coaching contract did not follow through.
 2. Ian ran 8 sessions and Clemente 6. The current rate for coaches is \$25 (same as the summer camp). The club will transfer Ian \$200 and Clemente \$150.
 3. In future, any paid work must be offered in a transparent process to any interested parties.
- iv. Courses Reimbursement
 1. Clemente completed the D License from FMF as part of his professional development. The cost was \$130 which will be reimbursed by the club.
- v. [U16 B team Celebration Recognition](#)
 1. *Motion to give \$500 to U16 Team Manager to cover expenses for a team wrap up by Clemente. Seconded by Rita. None opposed.*
 2. **Melissa** to ask the team manager for testimonials and words of wisdom from the U16 provincial team to post on social media and in the newsletter.
- vi. [2025 Development Feedback](#)

g. Equipment Director

- i. Indoor Facility Committee
 1. [Recommendation Report](#)
 2. *Motion to use \$15,000.00 from FY25 budget to complete a Prefeasibility study this fall by Rita. Seconded by Clemente. None opposed.*
- ii. KSYSA Presentation for Municipalities and Key Partners
 1. Development of deck to use to present to municipalities and key partners



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

2. Template developed that can be updated annually
3. Ask other organisations for templates we can use
4. **Rita and Melissa** to work on this

h. Head Coach

i. Head Referee

OLD BUSINESS

5. TABLED ITEMS

6. NEW BUSINESS

7. NEXT MEETING

Upcoming Meetings:

Strategic Planning Meeting: Wednesday, September 10, 2025 - 6 - 9 pm @ Warfield Village Office

October 1 at 6:00 pm at Brian's House

November 6 at 6:00 pm at Chances Castlegar (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at 7:20 pm



**Kootenay South Youth Soccer
Association
Board Meeting
Agenda/Minutes**

Kootenay South Youth Soccer is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>

Meeting ID: 871 6472 2962

Passcode: 966644

One tap mobile

+13052241968,,87164722962#,,,,*966644# US

+13092053325,,87164722962#,,,,*966644# US

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 929 205 6099 US (New York)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 871 6472 2962

Passcode: 966644

Find your local number: <https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>