



Kootenay South Youth Soccer
Association
Board Meeting
Agenda/Minutes

July 2025 BOARD MEETING

July 2, 2025 @ 6:00pm

[Zoom Link](#)

In person: Chances Castlegar

Rules of Engagement

1. Be prompt and regular in attendance
2. Enter into the discussion enthusiastically
3. Give freely of your experience
4. Allow and encourage others to contribute
5. Ask questions when you don't understand
6. Appreciate the others point of view
7. Provide constructive feedback and receive it willingly
8. Keep confidences and assume others will
9. Confine your discussion to the topic
10. Have Fun

Zoom Rules of Engagement

1. One person speaks at a time
2. Raise your virtual hand when you want to speak and the registrar will note the order of discussion
3. Videos on are encouraged
4. Sound muted, unless it is your turn to speak



AGENDA

1. CALL TO ORDER at 6:07 pm

In attendance: Angela, April, Rita, Jennifer, Kim, Ian

Online - Clemente, Sid

Regrets: Brian

2. APPROVAL OF AGENDA

Motion to approve agenda by Kim, Second by April. None opposed.

3. APPROVAL OF PREVIOUS MINUTES

Motion to approve previous minutes by Kim, Second by Rita. None opposed.

4. REPORTS/UPDATES

a. President

- i.  FIELD COMMITTEE - End of Season 2025
- ii. Suggestion to host a team manager meeting at the beginning of season - Kim Robinson to host this for 2026 season
- iii. Suggestion to ensure Castlegar has support (field manager)

b. Vice President

c. Treasurer

- i.  Kootenay South Youth Soccer Association_Statement of Activity (1).xlsx
- ii.  Kootenay South Youth Soccer Association_Statement of Cash Flows (1).xlsx
- iii.  Kootenay South Youth Soccer Association_Statement of Financial Position (1).xlsx
- iv. Discussion around time involved for 'bookkeeping' and there is the potential for hiring
- v. Reminder for Float requests to email Ian and Jennifer.
- vi. Discussion around using Float to earn interest

d. Registrar

- i.  REGISTRAR - End-of-Season Board Report 2025
- ii. Suggestion to look into technology options moving forward
- iii. Suggestion to plan ahead and set programming by this fall

e. Mini Director



- i. **MINI - End-of-Season 2025**
- ii. Working on TS communication and use
- iii. Suggestions to ensure Reynold is used more effectively for next season
 - 1. Adapt coach lesson plans into more usable resources

f. Youth Director

- i. **YOUTH End-of-Season Board Report 2025**
- ii. Discussion around volunteerism and severe lack of help
 - 1. More specific in role request during registration
- iii. Discussion around coach support role - Reynold - make a part of the program planning discussion

g. Development Director

- i. **DEVELOPMENT - End-of-Season 2025**
- ii. More review in August with Committee to reflect on season
- iii. Review of BC soccer camp offered in Nelson
- iv. Winter Soccer plan shared

h. Equipment Director

- i. **EQUIPMENT - End-of-Season 2025**
- ii. Heather Bishop took over Uniforms - we need a Dev Committee member to take over uniforms for Dev so Rita can focus on fields and facilities.
- iii. Suggestion to present to councils to ensure they understand who we are and the impact we have

i. Head Coach

- i. **COACH COORDINATOR - End-of-Season 2025**

j. Head Referee

- i. 37 refs - up from 24 last year
- ii. 384 games (including weekend games) April - June
- iii. Challenges with TS for scheduling - suggestion to work in advance
 - 1. Ideally, 2 weeks in advance

Special Topic: U16 Team Request - U16 team would like to request that one or both extra tournament costs are covered due to the amount of kids on the team and the considerations around sending kids to tournaments.

Motion for KSYSA to pay for the extra tournament costs for the U16 team by Ian. Seconded by Rita. None opposed.



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OLD BUSINESS

5. TABLED ITEMS

- a. Building our organisation
 - i. Terms of Reference
 1. [Mini](#)
 2. [Youth](#)
 3. [Development](#)
 4. [Equipment](#)
 5. [Field](#)
 6. [Coach](#)
 7. Referee
 - b. Operations (Drop Dead) Manuals
 - i. [Mini](#)
 - ii. Youth
 - iii. Development
 1. [Team Manager](#)
 2. U10
 3. U12
 4. U13+
 5. [Field Painting](#)
 - c. Equipment
 - d. Technical Plan
 - e. [KSYSA Policy Manual](#)
 - i. What policies need to be developed for this season? For next season?

6. NEW BUSINESS

7. NEXT MEETING

August 6, 2025

Upcoming Meetings:

September 3 at 6:00 pm at Chances Castlegar

Strategic Planning Meeting: Wednesday, September 10, 2025 - 6 - 9 pm @ Warfield Village Office

October 1 at 6:00 pm at Brian's House

November 6 at 6:00 pm at Chances Castlegar (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at 8:17 pm



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Kootenay South Youth Soccer is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>

Meeting ID: 871 6472 2962

Passcode: 966644

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