



Kootenay South Youth Soccer
Association
Board Meeting
Agenda/Minutes

May 2025 BOARD MEETING

May 4, 2025 @ 7:30pm

[Zoom Link](#)

In person: Unavailable

Rules of Engagement

1. Be prompt and regular in attendance
2. Enter into the discussion enthusiastically
3. Give freely of your experience
4. Allow and encourage others to contribute
5. Ask questions when you don't understand
6. Appreciate the others point of view
7. Provide constructive feedback and receive it willingly
8. Keep confidences and assume others will
9. Confine your discussion to the topic
10. Have Fun

Zoom Rules of Engagement

1. One person speaks at a time
2. Raise your virtual hand when you want to speak and the registrar will note the order of discussion
3. Videos on are encouraged
4. Sound muted, unless it is your turn to speak



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AGENDA / MINUTES

1. CALL TO ORDER at 7:35 pm

In attendance: Clemente Miranda, Melissa Gresley-Jones, Jennifer Bryden, Rita MacLeod, Kim Robinson, Sid Compston, Angela Jack, Ian Sturgess, April Arnot

Regrets: Brian Reimer

2. APPROVAL OF AGENDA

Motion to approve agenda by Clemente, Second by Angela. None opposed.

3. APPROVAL OF PREVIOUS MINUTES

Motion to approve previous minutes by April, Second by Rita. None opposed.

4. REPORTS/UPDATES

a. President

- i. TABLED: Review [Strategic Planning: Priorities](#)
 1. [Final Report](#)
- ii. Scholarships - Will need a small group to review the scholarship applications
 1. Jen and Kim to review scholarship applications. April to be looped in.
 2. 3 from Trail, 0 from Castlegar
 3. Applications go through the school, players send to ksysainfo@gmail.com
 - a. Clemente to send reference letters to Jen
- iii. 'Affiliate Players' Process and Players Playing Up/Down
 1. When teams are looking for additional players - looking at a clear process and expectations so it is transparent and fair.
 2. Discussion around options.
 3. *ACTION ITEM: Melissa to create a document based on other organisations and our conversation - review with Clemente and Kim then return to board.*
- iv. [Summer Camp Proposal](#)
 1. Discussion around registration deadlines, different price options, minimum registrants, etc.
 2. *Motion to charge \$190 for earlybird and \$200 for late by Clemente, seconded by April. None opposed.*

b. Vice President

- i. U10/12 Game Day Review - May 3
 1. Really positive feedback from KSYSA teams, Nelson, Creston, Idaho
 2. Communication breakdown in background - suggestions for future events



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- a. Goals discussed so there is a clear direction forward
- b. One scheduler who all changes go through
- c. All game templates are the same (e.g 60 minute game)
- d. Scheduler has connection with head referee and has schedule of referees
- e. Reminders for coaches:
 - i. No jewellery during games
 - ii. Fair play rules apply
- f. Unsanctioned game days
 - i. international teams required to have paperwork
 - ii. Do we need to have paperwork for these days?
- ii. More time is needed to plan and run - May 24 is cancelled - next game day is July 12.
- iii. Board expectations for game days:
 - 1. Reduce the amount we are doing - quality over quantity
 - 2. Reminders to coaches about Grassroots Guidelines and Treatment of Referees
 - 3. *ACTION ITEM: Kim to compose an email, share with Sid, copy Angela, to go to all coaches in regards to jewellery and referee treatment. Melissa to add to newsletter.*

c. Treasurer

- i. No formal update

d. Registrar

- i. Late registrations FYI
- ii. April - recommendation from April and Melissa to extend earlybird and final deadline for rec for next season
 - 1. Development (after Feb 15): 26
 - a. After April 2: 8
 - 2. Rec Youth (after March 15): 15
 - a. After April 2: 8
 - 3. Rec Mini (after March 15): 32
 - a. After April 2: 29

iii. Registration Overview FYI

Name	Signups	Collected	Balance
Goal Keeper Camp - April	46	0	0
U13+ Spring Camp - March	73	0	0
Development Spring 2025	263	\$ 151,166.00	\$ 9,936.00



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Recreation - Mini - U10 Girls - Spring 2025	36	\$ 7,490.00	\$ 360.00
Recreation - Mini - U10 Boys / Coed - Spring 2025	76	\$ 18,490.03	\$ 739.99
Recreation - Castlegar Mini U4 / U6 / U8 - Spring 2025	190	\$ 26,554.00	\$ 2,550.00
Recreation - Beaver Valley Mini U6 / U8 - Spring 2025	62	\$ 11,575.16	\$ 414.84
Recreation - Rossland Mini U6 / U8 - Spring 2025	58	\$ 10,862.00	\$ 880.00
Recreation - Trail Mini U6 / U8 - Spring 2025	93	\$ 15,584.00	\$ 596.00
	515	\$ 90,555.19	\$ 5,540.83
Recreation - Youth U12 / U14 / U16 / U18 - Spring 2025	203	\$ 33,675.00	\$ 2,900.00
		\$ 365,951.38	\$ 23,917.66

e. Mini Director

- i. No formal update

f. Youth Director

- i. U14+ - Playing Up and Down Policy
 - 1. Update - Not enough registrations for Boys U16 (10) and U18 (2) - brainstormed ways to get these kids on field - BC Soccer Policy - playing up and down - offered to play down - some withdrew and refunded - about 6 U15 in Castlegar (1 Castlegar - Grand Forks and Christina Lake), 2 U17 in Trail. Injury happened in the first game.
- ii. Thorough discussion around what we should do moving forward to support our athletes and volunteers.
 - 1. Motion to release the 2007, 2008 and 2009 players from the rec program providing information in regards to Nelson and West Kootenay Soccer, and the adult league by April, seconded by Kim. None opposed
 - 2. *ACTION ITEM: Communication to be developed by Melissa, Angela and Jenn and sent out ASAP.*

g. Development Director

- i. Motion to return \$200 to the Grand Forks families due to them not being required to participate in rec soccer by Clemente, seconded by Kim. None opposed.
 - 1. Discussion around historical info and clarification around why this is offered. Confirmed the reason this is offered is because they live in Grand Forks.
 - 2. *ACTION ITEM: Clemente to reach out to families to confirm this is what they want. Melissa to refund as needed.*



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h. Equipment Director

- i. No formal update

i. Head Coach

- i. Not in attendance

j. Head Referee

- i. Discussion regarding referees included in Game day discussion.

OLD BUSINESS

5. TABLED ITEMS

a. Development Director:

i. For discussion:

- 1. Fall/Winter Program - Suggestions for changes - planning season starting soon.
Potential location in Rossland (The Drill Hall)

ii. Updates:

- 1. City of Rossland - Prepare information regarding ideal scenario for the club regarding Jubilee
- 2. Skill sessions for U13+ starting soon - Currently having GK and DMF sessions
- 3. BU17 get a bye to the provincials
- 4. U18 players - could play with Kelowna Youth Soccer
- 5. Exhibition games for U14+ need more organization!

b. Building our organisation

i. Terms of Reference

- 1. [Mini](#)
- 2. [Youth](#)
- 3. [Development](#)
- 4. [Equipment](#)
- 5. [Field](#)
- 6. [Coach](#)
- 7. Referee

c. Operations (Drop Dead) Manuals

i. [Mini](#)

ii. Youth

iii. Development

- 1. [Team Manager](#)
- 2. U10
- 3. U12



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- 4. U13+
- 5. [Field Painting](#)
- d. Equipment
- e. Technical Plan
- f. [KSYSA Policy Manual](#)
 - i. What policies need to be developed for this season? For next season?

6. NEW BUSINESS

7. NEXT MEETING

Jun 1 OR 4 at 7:00 pm at Virtual (Zoom)

Upcoming Meetings:

July 2 at 6:00 pm at Chances Castlegar

September 4 at 6:00 pm at Chances Castlegar

Strategic Planning Meeting: Wednesday, September 10, 2025 - 6 - 9 pm @ Warfield Village Office

October 1 at 6:00 pm at Brian's House

November 6 at 6:00 pm at Chances Castlegar (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at 9:40 pm



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Kootenay South Youth Soccer is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>

Meeting ID: 871 6472 2962

Passcode: 966644

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