



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

FEBRUARY 2025 BOARD MEETING

April 2, 2025 @ 6:00pm

[Zoom Link](#)

In person: Brians House

1. CALL TO ORDER at 6:10 pm

In attendance: Jen, Rita, Kim, Brian, Melissa, April (zoom), Boglarka

Regrets: Ian, Angela

2. APPROVAL OF AGENDA

Motion to approve agenda by Kim, Second by Rita. None opposed.

3. APPROVAL OF PREVIOUS MINUTES

Motion to approve previous minutes by Rita, Second by Kim. None opposed.

4. REPORTS/UPDATES

a. President

i. [Report from Frank Marino](#)

1. Strategic Planning report summary - couple of edits
 - a. Adjust KSYS to KSYSA
2. Rules of engagement added to top of agenda
3. Next steps to create a document for public consumption
4. Flow chart of coaching
5. Next steps for committee: review one item from each
 - a. Next meeting: Review priorities

b. Vice President

i. Player Card

1. New player registration platform - Send info to Leah at KRSA
2. Teams are responsible for generating Player Cards
3. Melissa needs to follow through with Player registration and obtain player id numbers
4. Kim to share template with Rita
5. Clemente to email Development Admin with Team Manager document and reminders
6. Deadline: April 18, 2025 tournament

c. Treasurer

i. Not in attendance

d. Registrar

- i. Donations available on TS - account to deposit into? TABLE
- ii. TeamSnap Training - who needs it?
 1. Coach and manager Training tomorrow night
 2. Add director training as needed
- iii. Open volunteer roles that need filling
 1. Sounds like we have key volunteers in each area
 2. Field lining



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- a. Development to line all fields (Adults at Complex)
 - b. Mark to support Angela with field lining? April 11 date not needed anymore
 - c. Field lining at Haley and Sunningdale
- iv. Scheduling (Games and Referees) TABLE with Sid

e. Mini Director

- i. Bring a friend Night
 - 1. Day 2?
- ii. Numbers Update - insert link here
- iii. Parade Options
 - 1. Banner or flag and candy for parades - April to look into cost and email out
 - a. Speedpro could make?
 - b. mini world cup flags can be used
 - 2. May Days in BV - mini signed up
 - 3. Castlegar Sunfest - ?
 - 4. Silver City Days - ?

f. Youth Director

- i. Input report here
- ii. U14+
 - 1. 3 withdrawing from program
 - 2. 1 staying
- iii. Many previous years coaches were dev coaches
 - 1. 20 teams and 6 volunteers
 - 2. Communication to go out to families
 - a. Cancellation
 - b. Coach support with Reynold?
 - 3. Videos for coaches to help support?

g. Development Director

- i. Cancelled U13+ Training 😞
 - 1. Rescheduled for last weekend of June
- ii. Goal Keeper Camp is happening 😊
 - 1. Clemente to communicate this out
- iii. Refund request for fitness program - Leo and Jacob Seguin
 - 1. Motion to refund the fitness program to Seguin family by Clemente. Seconded by Kim. None opposed.
 - 2. Melissa to process
- iv. Field Schedule set up
 - 1. Meet and Greet this week
 - 2. Delay due to fields availability
 - a. Rita mentioned to talk to cities about who we are and what we do and to advocate for field prep and support from municipalities
 - b. Need to work with city for pre work in the fall.
- v. Season Kick off event
 - 1. Zoom welcome?
- vi. Reynold proposal dates for mini support and camps
 - 1. Met with Reynold over spring break to see what he was available for with support to KSYSA
 - 2. Reviewed coach support is needed at mini level



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- a. Use plans from coach training
- 3. Motion to hire Reynold as a contractor to support the mini and youth rec programs during the regular season through field time mentorship by Clemente. Seconded by Angela. None opposed.
- 4. Jen to create a contract.
- 5. Camps
 - a. Reynold to offer in July through KSYSA
- vii. Indoor Soccer
 - 1. Clemente to look into options to use Zellers as a winter location for soccer
 - 2. Investigate and report back

h. Equipment Director

- i. Review budget in a few weeks
- ii. U10 jersey order to VH sport put in today
 - 1. Need before April 20
- iii. All mini equipment is at Pople Park
- iv. Some nets have been ordered
- v. Dev equipment - all but three teams picked up
- vi. Dev Uniforms
 - 1. 90% of kits ordered on time
 - 2. 2 more opportunities to register
 - 3. Rita to purchase small amount of inventory to have on hand
- vii. Team Managers needed to help track uniforms
 - 1. Clemente to follow up
 - 2. Deadline to report:
 - a. U10/12 April 11
 - b. U13+ April 4

i. Head Coach

- i. See report

j. Head Referee

- i. Not in attendance

OLD BUSINESS

- k. Efficiency of Meetings: Use this [Recommendation Report Template](#) if you have a motion to make and something to vote on. Give us all the details we need to make an informed decision!
 - i. Process:
 - 1. One week before Registrar send email asking for agenda items
 - 2. Directors send reports within 24 hours of request
 - 3. Registrar send agenda to board within 48 hours
 - 4. Board responsible for reading all [linked documents](#) at least 24 hours prior to the meeting

5. TABLED ITEMS

- a. Building our organisation
 - i. Terms of Reference
 - 1. [Mini](#)
 - 2. [Youth](#)
 - 3. [Development](#)



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4. [Equipment](#)
5. [Field](#)
6. [Coach](#)
7. Referee
- b. Operations (Drop Dead) Manuals
 - i. [Mini](#)
 - ii. Youth
 - iii. Development
 1. [Team Manager](#)
 2. U10
 3. U12
 4. U13+
- c. Equipment
- d. Technical Plan
- e. [KSYSA Policy Manual](#)
 - i. What policies need to be developed for this season? For next season?

6. NEW BUSINESS

7. NEXT MEETING

May 7 at 6:00 pm at Chances Castlegar

Upcoming Meetings:

Jun 4 at 7:00 pm at Virtual (Zoom)

July 2 at 6:00 pm at Chances Castlegar

September 4 at 6:00 pm at Chances Castlegar

Strategic Planning Meeting: Wednesday, September 10, 2025 - 6 - 9 pm @ Warfield Village Office

October 1 at 6:00 pm at Brian's House

November 6 at 6:00 pm at Chances Castlegar (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at 7:53

9. Kim and Clemente



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Kootenay South Youth Soccer is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/87164722962?pwd=Xkp5WiS2SrW5BLhQ9X4alorvjgbW4b.1>

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