



Kootenay South Youth Soccer
Association
**Board Meeting
Agenda/Minutes**

FEBRUARY 2025 BOARD MEETING

March 5, 2025 @ 6:00pm

In person: Chances Casino, Castlegar BC

Join by Zoom:

<https://us06web.zoom.us/j/82016000694?pwd=mtRkvGVB8nwKlmfrmZNKMjj1JOvpfg.1>

Meeting ID: 820 1600 0694

Passcode: 331357

1. CALL TO ORDER at 6:08 pm

In attendance: Kim, April, Clemente, Angela, Ian, Melissa, Rita (zoom), Jen (zoom), Brian (zoom)

Regrets: Sid

2. APPROVAL OF AGENDA

Motion to approve amended agenda by Kim, Second by Clemente. None opposed.

3. APPROVAL OF PREVIOUS MINUTES

Motion to approve previous minutes by Kim, Second by Clemente. None opposed.

4. REPORTS/UPDATES

a. President

- i. Melissa and Jen to look at field lining terms of reference / process

b. Vice President

- i. Nothing to update

c. Treasurer

- i. Kootenay Savings Account
 - 1. Looking into having multiple accounts
- ii. Float Cards
 - 1. Rita, Melissa and Jen have float cards. Have been working well.
- iii. Insurance renewal - anything changed from last year?
 - 1. Update 2551 St Paul from Trail to Rossland
 - 2. Add Central school storage location - 1379 Green Ave Trail BC

d. Registrar

- i. Try Soccer Day (Pacific Sport and CBAL partnership)
 - 1. Newcomer Try Soccer Day - Castlegar
 - 2. Melissa to explore possibility with James
- ii. Social Media posts
 - 1. Let me know what you want!
- iii. 2025 Meetings added to bottom of agenda - any opposition to dates?



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1. Another location option: The Grateful Table in Castlegar

e. Mini Director

- i. [Updated numbers](#)
- ii. Challenges with U10 G numbers - 30 girls total
 1. Talked about practicing in home locations and combining for game day
 2. Possibility of hosting a bring a friend day for girls to encourage registration in U10 G soccer
 3. Dev and Rec play against each other on game days

f. Youth Director

- i. [Updated Numbers](#)
- ii. Grand Forks players joining Castlegar
- iii. Working with dev to make games happen
- iv. Host a bring a friend day for girls to encourage registration
- v. Photos scheduled with Lee - schedule will be sent out to all - first week of May

g. Development Director

- i. [Tournament fees](#)
 1. Discussion around the \$100 U10 to accommodate for 2 tournaments, \$150 U12+ to accommodate for 3 tournaments
 2. Discussion around ensuring we offer the 2-3 tournaments we have promised and any extra games are included in the current budget
 - a. U10/12/14 game days included
 - b. U16+ exhibition game day refs are charged extra to teams
- ii. Game days - For information only. Strategy underway to form the internal league and game days for the different dvlp teams
 1. Sandpoint reached out for exhibition games - Potential games April 12
 2. Development working on scheduling exhibition games
 3. Conversation around tournament play versus exhibition game play
 4. Development of league play with 1-2 tournaments
 5. *Tabled to discuss at the Development Committee and connect with KRSA. Board agrees to start the discussion and explore possibilities and recommendations for next year.*
- iii. Spring Camp - Coming soon, cost slightly higher than expected but being managed by reducing in other aspects
- iv. [Boundary Support](#)
 1. Board agrees that the Development Director will help Boundary build their program
 2. External participants attending sessions can pay if there are spaces available, after our players register
 - a. Goalkeeping session - base pricing is generally \$10 / hour - This would work out to about \$150 for the goalkeeper camp.
 - b. Board agrees to offer camp to non development players at \$100

h. Equipment Director

- i. Municipal relationships
 1. Short term - some equipment needed to be fixed - Rita working to develop a list of equipment that needs to be repaired
 2. Long term - Equipment Committee to be formed with Terms of Reference to confirm:
 - a. Contacts in each location
 - b. Ownership of Equipment
 - c. Strategic plan for maintaining field and equipment requests



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3. Castlegar seems open to collaborating to repair goals
 - a. Rita working with castlegar to obtain quotes for repairs
 4. Rossland hasn't been open to storage solutions
 - a. Short term meet with City
 - b. Long term presentation to council
 5. Melissa to help Rita with ToR and Committee
 - a. Administrative help
- ii. Uniforms
1. Dev
 - a. Numbered jerseys shipped this week
 - b. Store closed Feb 15 (172 rows of orders)
 - c. Re-opened for late orders until March 10 (14 orders so far)
 - d. Rita to share in Macron list in Google Drive and Clemente to look at
 2. Youth
 - a. Rita to work with Heather Bishop to sort through Dev jerseys to pass to youth
 3. Mini
 - a. U10 to be ordered still
 - b. Timbits jerseys arrived today as well
- iii. Equipment / Supplies
1. Equipment order completed and some equipment has arrived
 2. Paint ordered
 3. All equipment to get back to Rita before going anywhere else!
- iv. Hoodie store
1. VH Sport can do again - haven't raised fees in 3 years
 - a. \$40 pullover
 - b. \$50 zip ups
 - c. \$5 fundraiser option
 2. Open after Macron closes
 3. Melissa to work with Ben at VH to link on our webpage?
 - a. Dev Store in April
 - b. Rec Store in May
- i. **Head Coach**
- i. Active Start - not scheduled - could add one evening in April (it is only 1.5 hours)
 - ii. Fundamentals - April 12
 - iii. Learn to Train - April 4
 - iv. Soccer for Life - April 5
 - v. Boundary coaches could attend - Brian can check into them participating and the cost associated (once our coaches
 - vi. Melissa to email coaches in the system to register for courses.
 - vii. Brian to get equipment for training sessions for first week of April
- j. **Head Referee**
- i. Not in attendance

OLD BUSINESS

- k. Efficiency of Meetings: Use this [Recommendation Report Template](#) if you have a motion to make and something to vote on. Give us all the details we need to make an informed decision!



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i. Process:

1. One week before Registrar send email asking for agenda items
2. Directors send reports within 24 hours of request
3. Registrar send agenda to board within 48 hours
4. Board responsible for reading all [linked documents](#) at least 24 hours prior to the meeting

5. TABLED ITEMS

a. Building our organisation

i. Terms of Reference

1. [Mini](#)
2. [Youth](#)
3. [Development](#)
4. [Equipment](#)
5. [Field](#)
6. [Coach](#)
7. Referee

b. Operations (Drop Dead) Manuals

i. [Mini](#)

ii. Youth

iii. Development

1. [Team Manager](#)

c. Equipment

d. Technical Plan

e. [KSYSA Policy Manual](#)

- i. What policies need to be developed for this season? For next season?

6. NEW BUSINESS

7. NEXT MEETING

Wednesday, April 2 at 6:00 pm at Brian's House

Upcoming Meetings:

May 7 at 6:00 pm at Chances Castlegar

Jun 4 at 7:00 pm at Virtual (Zoom)

July 2 at 6:00 pm at Chances Castlegar

September 4 at 6:00 pm at Chances Castlegar

Strategic Planning Meeting: Wednesday, September 10, 2025 - 6 - 9 pm @ Warfield Village Office

October 1 at 6:00 pm at Brian's House

November 6 at 6:00 pm at Chances Castlegar (AGM)

December 3 at 6:00 pm at Brian's House

8. ADJOURNMENT at 8:13 pm